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# USER GUIDE

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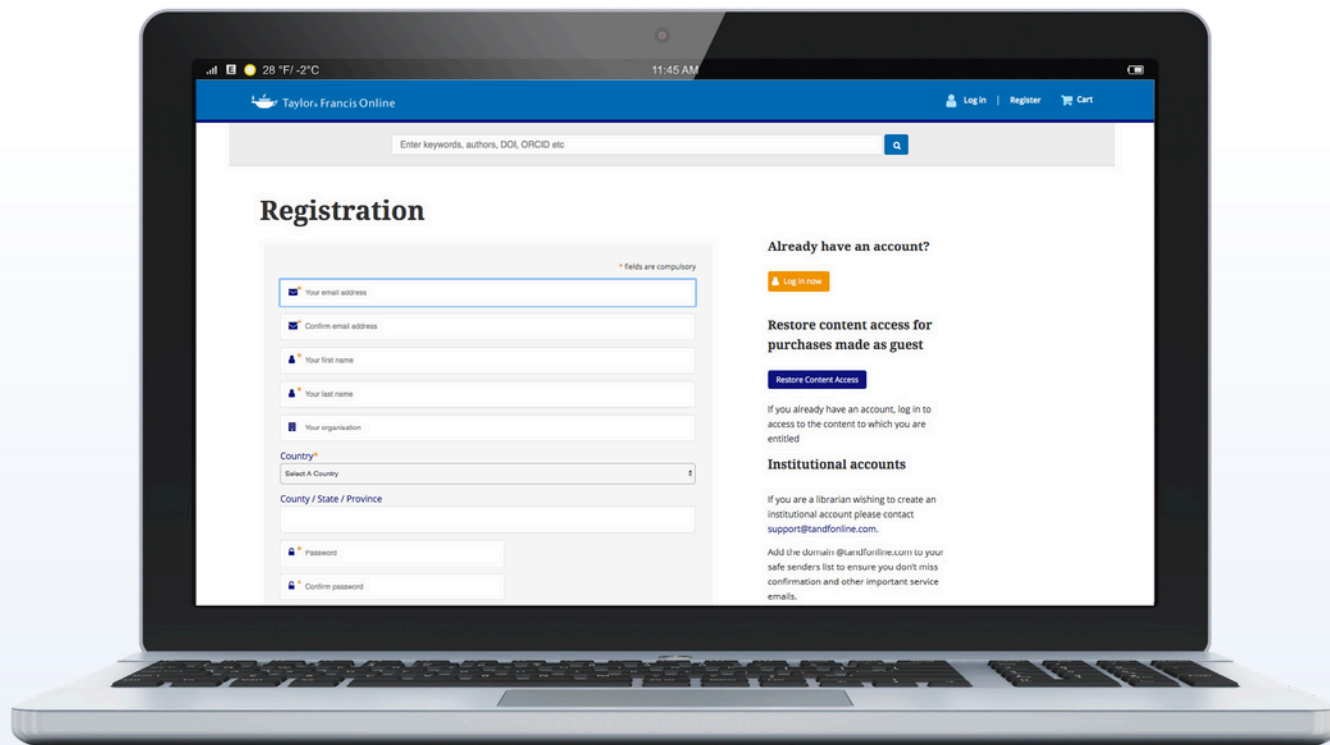
# Welcome to Taylor & Francis Online

Start exploring great academic research with Taylor & Francis Online. | Our new platform has:

- » a clean, intuitive, and responsive user interface
- » enhanced discoverability
- » easy-to-use search and browse functionalities more than 2,700
- » journals available

## Register and Sign in

We recommend registering on Taylor & Francis Online to get the most from the site. You can do this by clicking on 'Register' at the top of the page and entering your details. To use the platform after you register, simply sign in with your email address and password.



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# Browse and Search Content

To browse journals by subject, simply click on your area of interest from the homepage.

From here, you can browse articles and journals, and apply filters to narrow your search. The search bar at the center of the homepage allows you to speedily search the entire site by keywords, author, DOI, article title, journal title, etc. From here you can browse journals and databases. You can then refine your search by applying filters such as subject area, publication title, or date. You can also filter by articles to which you have access.

Explore journals and articles by subject			
Search and explore the millions of quality, peer-reviewed journal articles published under the Taylor & Francis, Routledge and Dove Medical Press imprints.			
Area Studies	Economics, Finance, Business & Industry	Health and Social Care	Physical Sciences
Arts	Education	Humanities	Politics & International Relations
Behavioral Sciences	Engineering & Technology	Information Science	Social Sciences
Bioscience	Environment & Agriculture	Language & Literature	Sports and Leisure
Built Environment	Environment and Sustainability	Law	Tourism, Hospitality and Events
Communication Studies	Food Science & Technology	Mathematics, Statistics & Data Science	Urban Studies
Computer Science	Geography	Medicine, Dentistry, Nursing & Allied Health	
Earth Sciences	Global Development	Museum and Heritage Studies	

The screenshot shows the Taylor & Francis Online search results page. The header includes the Taylor & Francis Online logo, navigation links (Home, Earth Sciences), and user options (Log in, Register, Cart). A search bar at the top center contains the text "Enter keywords, authors, DOI, etc." and a search button. Below the search bar, the page is divided into two main sections: "Filters" on the left and "Search Results" on the right. The "Filters" section includes "Access Type" (Only show content I have full access to, Only show Open Access), "Selected filters" (Earth Sciences), "Article Type", "Subject", "Journal", "Publication date", and "Language". The "Search Results" section features a "Looking to submit?" banner, a "Showing 1-10 of 266,102 results for search: All Subjects: Earth Sciences" message, and a list of search results. The results are displayed in a table with columns for "Articles" (266,102), "Journals" (163), and "Special issues & collections" (1,309). The first result is "Methods for setting up a three-dimensional industrial surveying system of 'building blocks type'" by Feng Wenhao, published in Geo-spatial Information Science, Volume 7, 2004 - Issue 3. The second result is "Genetic feature selection for texture classification" by Pan Li, Zheng Hong, Zhang Zuxun & Zhang Jianqing, published in Geo-spatial Information Science, Volume 7, 2004 - Issue 3. The page also includes a "Download citations" button and a "Download PDFs" button. The search results are ordered by relevance, and the page shows 10 results per page.

## Advanced Search

To perform an advanced search, you can click the advanced search link next to the search by and this will take you to the 'advanced search' page. Here, you can search by author, citation and publication date.

The image shows the Taylor & Francis Online Advanced Search interface. The main page has a search bar at the top with the placeholder text "Enter keywords, authors, DOI, ORCID etc". Below the search bar, there are three main sections: "Search for", "Publication Date", and "Citation search". The "Search for" section has a dropdown menu set to "Anywhere" and a text input field for "Enter search term". The "Publication Date" section has a radio button for "All dates" selected, and options for "Last: Select" and "Custom range: Year To: Year". The "Citation search" section has a dropdown menu set to "Journal" and input fields for "Year", "Volume", "Issue", and "Page". A "Search" button is located at the bottom of each section. A zoomed-in view of the "Search for" and "Publication Date" sections is shown to the right, highlighting the search filters.

## Batch Downloading

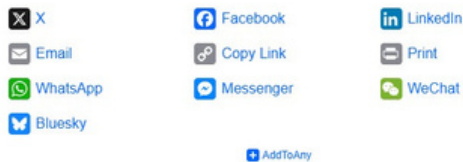
To download multiple articles and citations simultaneously, you can use the batch download feature. Simply select the checkboxes next to your desired articles from the list view. This convenient feature allows you to download all selected articles

The image shows the Taylor & Francis Online batch download interface. The main page has a search bar at the top with the placeholder text "Enter keywords, authors, DOI, ORCID etc". Below the search bar, there are three main sections: "Search for", "Publication Date", and "Citation search". The "Search for" section has a dropdown menu set to "Anywhere" and a text input field for "Enter search term". The "Publication Date" section has a radio button for "All dates" selected, and options for "Last: Select" and "Custom range: Year To: Year". The "Citation search" section has a dropdown menu set to "Journal" and input fields for "Year", "Volume", "Issue", and "Page". A "Search" button is located at the bottom of each section. A zoomed-in view of the "Search for" and "Publication Date" sections is shown to the right, highlighting the search filters.

The batch download interface shows a list of articles with checkboxes for selection. The first article is "Pedagogical prosthesis and vertical address: visibility and hortatory conversion as technics of self in Martin Heidegger, Bernard Stiegler, and Peter Sloterdijk" by Ian Tan, published in the Asia Pacific Journal of Education. The second article is "From admission to assertion: democracy rhetoric and citizenship education in post-socialist China" by Sicong Chen, also published in the Asia Pacific Journal of Education. The third article is "Two models of character education in East Asia: reflection vs. indoctrination" by Sungmoon Kim & Ahyoung Lee, published in the Asia Pacific Journal of Education. A "Download citations" button and a "Download PDFs" button are located at the top of the list. A "Newest first" dropdown menu and a "10 per page" dropdown menu are also present. A confirmation dialog box is shown on the right, titled "Download PDFs", with the message "Your file is ready to be downloaded." and "3 Article PDFs" and "11.1 MB total file size". The dialog asks "Do you want to proceed?" and has two buttons: "Yes, download zip file" and "No, cancel download".

# Tips & Tricks

Learn how to get the most out of Taylor & Francis Online with these tips & tricks



## » Share Content

Taylor & Francis Group is dedicated to ensuring that we meet your needs by continuously improving the Taylor & Francis Online platform. Many key features are available when visiting a journal's homepage or an article page. You have the option to share links via social media on over 200 platforms. On an article page, simply select the icon you wish to use.

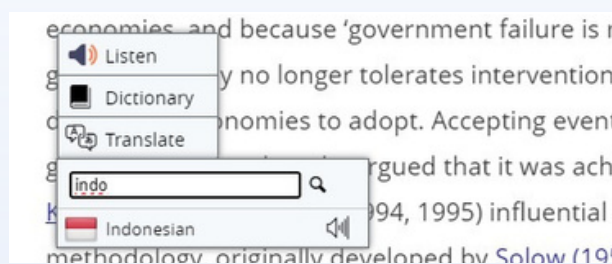
## » Browse Content

T&F Online content can be view/read Online or Offline based on your preference. Browse content online through the platform directly and download the resources to your devices by selecting "View PDF" button.



## » Google Translate (on Online site only)

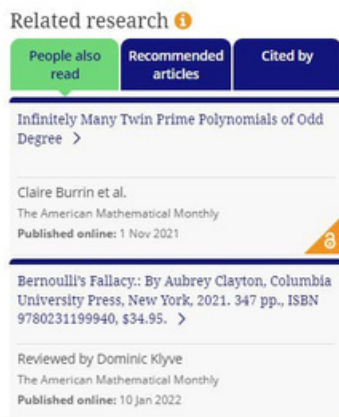
The 'Google Translate' button enables you to explore articles in your chosen language. Select the relevant language from the dropdown list on articles pages.



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## » Sign up for Alerts

Sign up for new issue alerts using the 'New content alerts' button on journal homepages and article pages. You can choose to subscribe to email alerts and RSS feeds.

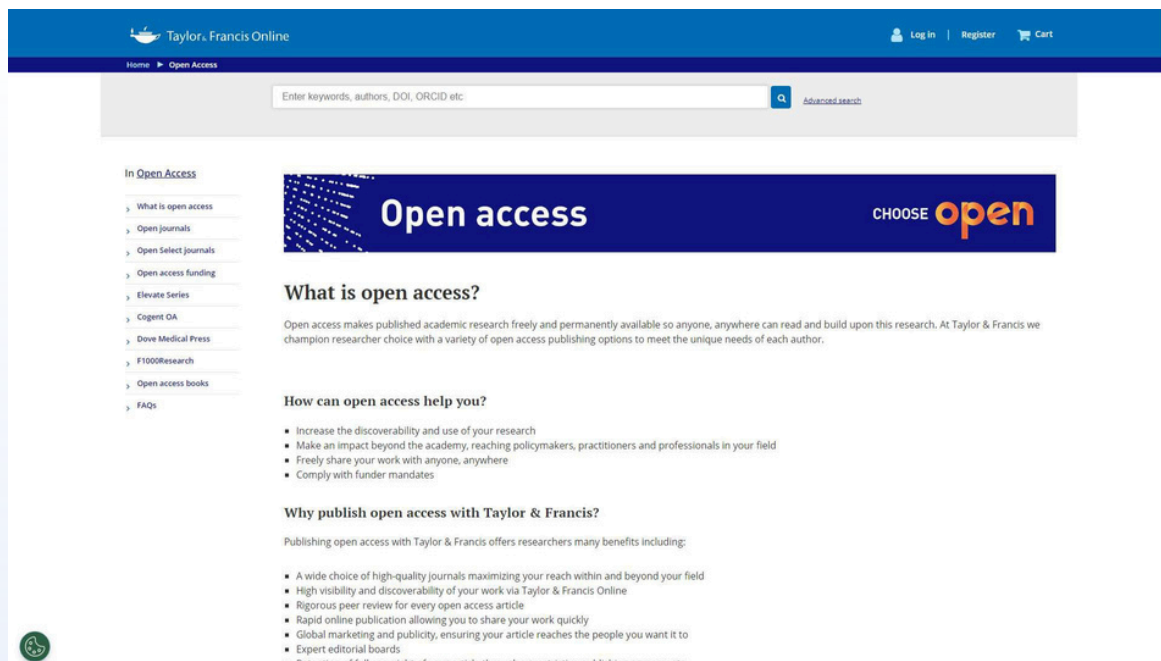


## » People Also Read

The People Also Read feature is available on the right hand side of the article page, and it allows you to find popular articles that your peers are already reading that may be of interest to you.

## » Open Access

Taylor & Francis Online has a dedicated Open Access page which features videos on Open Access.





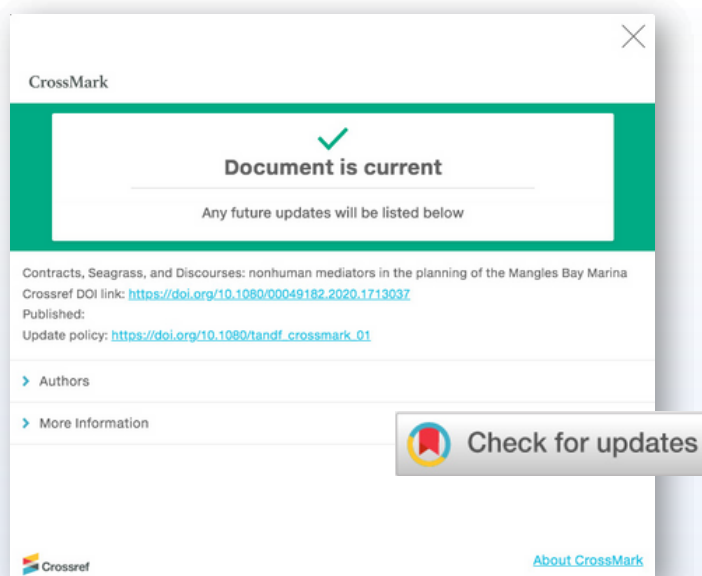
## » Altmetrics

For all articles published after January 2012, Altmetric data is viewable on individual article pages, simply by clicking on 'Metrics'. Within the 'Metrics' page, click on the Altmetric badge and see how people are engaging with research articles through mentions in newspapers, magazines, blogs, social media, policy documents, and post publication peer review sites.



## » DataCite Linking

Authors are increasingly opting to submit their supporting data to a repository, and in many cases they're required to do so as a condition of their funding. We've now made that data more accessible through bi-directional linking that takes users from the article to the related data and back again. The DataCite link has been added to article abstracts. Where an author has deposited data to a repository supported by DataCite, a link to the data will appear under the article abstract, and where an author has deposited data to multiple repositories, links to all repositories will appear in a pop-up.



## » CrossMark

CrossMark, developed by CrossRef, is designed to help you quickly determine whether the document you're viewing is the most recent version, and whether it's the publisher-maintained copy. By applying CrossMark to our articles, Taylor & Francis is committing to maintain the content we publish and to alert readers to changes if and when they occur.



## » Knowledge on the Move

Users can continue to access knowledge on the move. Taylor & Francis Online is now fully responsive across all pages on the site. This means that content flows intelligently into any tablet or mobile device, menus and actions are appropriate for each screen size, and the reading experience is delightful and familiar.



## » Toll-free Linking Linking

Toll-free Linking gives you free access to Taylor & Francis journal articles that are referenced by articles published in the Taylor & Francis journals that you subscribe to. It also applies to all of our open access journals and all articles published open access under the open select model.

17

Views

0

CrossRef citations  
to date

1

Altmetric

## » Additional Citation Source

To more accurately reflect the true number of citations an article has received, figures from the Web of Science® and Scopus are displayed on Taylor & Francis Online, alongside the existing CrossRef citation counts. Article citation counts can differ between Web of Science®, CrossRef, and Scopus.

When a citation count is available from the sources, it will display next to the article with the source identified on both table of contents pages and on article ages. Simply select 'Metrics' on the individual article page to view any citations.





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